



**Republic of Sierra Leone**  
**Ministry of Finance Public Debt Management System**  
**EXTENSION OF REQUEST FOR EXPRESSION OF INTEREST**  
**(REOI)**  
**INDIVIDUAL CONSULTANT SERVICE**

**RECRUITMENT OF INDIVIDUAL CONSULTANT TO PROVIDE TECHNICAL ASSISTANCE FOR DEBT DATA VALIDATION IN PREPARATION FOR MIGRATION TO COMMONWEALTH MERIDIAN**

**COUNTRY:** Sierra Leone

**NAME OF PROJECT:** Enhancing Efficiency in Public Debt Management Institutional Support Project (EEPDMIS)

**Insert sector:** Debt Management

Financing Agreement reference: **5900155018308**

Project ID No.: **P-SL-KF0-013**

**Issues Date:** 18<sup>th</sup> March, 2024

The Government of Sierra Leone through the Ministry of Finance (MoF) *has received* from the African Development Bank toward the cost of the Enhancing Efficiency in Public Debt Management Institutional Support, and intends to apply part of the agreed amount for this *grant* to payments under the contract for the **Recruitment of Individual Consultant to Provide Technical Assistance for Debt Data Validation in Preparation for Migration to Commonwealth.**

The Commonwealth Meridian software is the new Debt Recording and Management System (DRMS) designed by the Commonwealth Secretariat which is set to replace the CS-DRMS. The Commonwealth Meridian is in-built with advanced and improved functionalities to address emerging debt management requirements and takes advantage of the latest state-of-the-art technologies. The Commonwealth meridian is a comprehensive solution that promotes effective and proactive public debt management.

The Government of Sierra Leone is currently using the CS-DRMS as a debt recording and management software, but has entered into an End User License Agreement with the Commonwealth Secretariat U.K., for the use of the Commonwealth Meridian, to replace the CS-DRMS. The Government of Sierra Leone is committed to migrate from the CS-DRMS to the Commonwealth Meridian, for which the Commonwealth Secretariat U.K, is committed to provide the required technical and capacity building support to ensure a smooth migration.

The Commonwealth Secretariat, in a “Needs Assessment Mission” to Sierra Leone, recommended that prior to the deployment of the Commonwealth Meridian, the existing external debt database in the CS-DRMS, should be validated for completeness, accuracy, consistency and to ensure that the

database is in line with requirements and standards for seamless migration from the CS-DRMS to the Commonwealth Meridian Software.

The assignment is to validate and reconcile the CS-DRMS database in preparation to migrating the database to Commonwealth Meridian and reconcile the migrated data in Commonwealth Meridian with creditor statement before go-live.

The objective of the assignment is to assist the Government of Sierra Leone to prepare for migration of debt data from CS-DRMS to Commonwealth Meridian from CS-DRMS by validating the debt data in the CS-DRMS prior to transfer to the Meridian, and also to validate the data in the Meridian with creditors statement before “go live” of the Meridian.

The anticipated start date for this role is April 15<sup>th</sup> , 2024. The assignment is for a period of 42 working days from the start date spread over a period of three (3) months.

The Government of Sierra Leone through the Ministry of Finance (MoF) now invites eligible consultants to indicate their interest in providing these services. Interested consultants must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.). Consultants may constitute joint-ventures to enhance their chances of qualification.

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development **Bank’s Procurement policy dated October 2015**, which is available on the Bank’s website at <http://www.afdb.org>. **MRU is under no obligation to shortlist any consultant who expresses interest.**

Interested consultants may obtain further information including the Terms of Reference at the address below during office hours:

**Attention: The Head of procurement OR Project Coordinator,  
Project Fiduciary Management Unit (PFMU)  
13<sup>TH</sup> Howe Street, Former World Bank Office  
2<sup>nd</sup> Floor  
Freetown  
Email: [gsaffa74@gmail.com](mailto:gsaffa74@gmail.com) or [charlo\\_sc\\_2000@yahoo.co.uk](mailto:charlo_sc_2000@yahoo.co.uk)  
Tel: +232 78 585818 OR +232 76 671014**

Expressions of interest must be written in English and delivered to the address below by 1<sup>st</sup> April , 2024 at 17:00 hours local time and mention **RECRUITMENT OF INDIVIDUAL CONSULTANT TO PROVIDE TECHNICAL ASSISTANCE FOR DEBT DATA VALIDATION IN PREPARATION FOR MIGRATION TO COMMONWEALTH MERIDIAN ”**.

Attn: Acting Team Lead  
Mr. Mohamed Sheriff  
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