



GOVERNMENT OF SIERRA LEONE
PROJECT FIDUCIARY MANAGEMENT UNIT –PFMU
ANNOUNCEMENT FOR
SUPPLIER REGISTRATION AND FRAMEWORK CONTRACT
REF NO: PFMU/P/EOI/SR/001/2024

Issuance Date: 13th February, 2024

1. Background

The Government of Sierra Leone and the World Bank established a Project Fiduciary Management Unit (PFMU) in the Ministry of Finance to provide fiduciary support to all World Bank funded projects in Sierra Leone. The objective is to address the major bottlenecks in project implementation in the country. The PFMU provides coordination, supervision and management of fiduciary services for donor funded projects in order to achieve projects' development objectives consistent with government's priorities and in line with donor procedures.

The Project Fiduciary Management Unit (PFMU) seeks to update its data base for Contractors, Consultants, Suppliers & Service Providers in various categories for the supply and delivery of goods, works Consulting services & Non-Consulting Services within Sierra Leone. The Registration of Contractors, Consultants, Suppliers & Service Providers is aimed at building a profile for each supplier regarding information on general particulars of the company. The Registration of Service Providers is expected to provide the first point of reference for the supply and delivery of goods, works and services as prescribed in the National Public Procurement (NPPA) Act.

The Project Fiduciary Management Unit (PFMU) now invites eligible Contractors, Consultants and Service Providers who have the capacity and are registered into an appropriate category as outlined below.

A. GOODS

1. Air Conditioners
2. Office Stationery
3. Office Equipment
4. Building Construction equipment
5. Cleaning Materials
6. Provisions
7. Office Supplies (General)
8. Office Furniture and Fittings
9. Motor Vehicle and Machinery
10. Supply of Vehicles and Motorcycles
11. Safety/ Rain Gears and Uniforms
12. Sea Patrol Vessels and Ambulance Boats
13. Computer Accessories and ICT Equipment
14. Electrical and Electronics Equipment
15. Spare Parts (Vehicle, Generator and Motorcycle)
16. Lubricants (Vehicle, Generator and Motorcycle)

B. SERVICES

1. AC maintenance
2. Security Services
3. Waste Disposal Services
4. Fumigation and Pest Control
5. Catering & Hall Rental Service
6. Provision of Car Rental Services
7. Provision of Networking Services
8. Plumbing Service and Equipment
9. Communication Service Providers
10. Customs Clearing and Forwarding
11. Traveling, Ticketing and Reservation Services
12. Vehicle Hiring, Service and Repairs
13. Consultancy Services (Firms and Individuals)
14. Graphic Design, Printing and Promotional Items
15. ICT Services (Website Hosting and Development)

C. WORKS

1. Construction Works (Bridges, Roads, Culverts, High Rise Buildings, Small construction works)
2. General Construction of Buildings and Jetty
3. Rehabilitation and Refurbishment of Buildings

ELIGIBILITY REQUIREMENTS ARE:

- (a) Name of company and address
- (b) Names of Directors /Manager and contact person (*e-mails and contact numbers*)

- (c) Scanned copy of Registration of Incorporation;
- (d) Names of Bankers;
- (e) Scanned copy of a valid Business Registration certificate or business license in conformity with the provision of the laws of the country of the bidder.
- (f) Scanned up-to-date true copy of a valid Tax Clearance Certificate from the relevant authority
- (g) Scanned copy of Valid NASSIT Clearance Certificate
- (h) Scanned copy of Valid Municipality License Certificate
- (i) Company Profile including contact details

For construction company, in addition to the above; MUST submit

- (a) Scanned copy Works Certificate from the Ministry of Works & Public Asset (MoWPA) indicating the Class of construction for Construction Companies.
- (b) Contractors can also supply details of personnel, equipment holdings (*hired or owned*) i.e. type of equipment, their functions and specifications
- (c) Two evidences indicating financial capacity and completion certificate of undertaking various class of works

Interested vendor MUST meet the above listed eligibility conditions.

The Project Fiduciary Management Unit (PFMU) will verify all the above submissions with the appropriate authorities. Standards set forth in this advert are in conformity with the National Public Procurement Authority's categorization. As a result, only qualified suppliers, contractors and consultants will be included in the PFMU database for prospective business purposes across various projects.

All documentation should be sent via email to pfmudatabase@gmail.com
Or delivered by hand to:

The Procurement Department
Project Fiduciary Management Unit (PFMU)
13^A Howe Street, Freetown
Freetown.

NOTE: The Project Fiduciary Management Unit (PFMU) would like to inform the public that registration as a supplier does not constitute automatic offer of business. The registration of Suppliers shall be an ongoing exercise to accommodate new entrants in the supply and delivery of goods, works and services to the various categories cited above.

Eligible vendors for vehicle hire, catering, hall hiring and basic stationery may be contacted to submit invoice for framework contracting