



Republic of Sierra Leone  
Ministry of Finance Public Debt Management System  
**REQUEST FOR EXPRESSION OF INTEREST (REOI)**  
**INDIVIDUAL CONSULTANT SERVICE**

**RECRUITMENT OF INDIVIDUAL CONSULTANT TO PROVIDE TECHNICAL ASSISTANCE FOR PREPARING A DEBT MANAGEMENT BUSINESS PROCESS REVIEW FOR THE GOVERNMENT OF SIERRA LEONE**

**COUNTRY: Sierra Leone**

**NAME OF PROJECT: Enhancing Efficiency in Public Debt Management Institutional Support Project (EEPDMIS)**

**Insert sector: Debt Management**

Financing Agreement reference: **5900155018308**

Project ID No.: **P-SL-KF0-013**

The Government of Sierra Leone through the Ministry of Finance (MoF) *has received* from the African Development Bank toward the cost of the Enhancing Efficiency in Public Debt Management Institutional Support, and intends to apply part of the agreed amount for this *grant* to payments under the contract for the **Recruitment of Individual Consultant to Provide Technical Assistance for Preparing a Debt Management Business Process Review**.

The Commonwealth meridian software is the new Debt Recording and Management System (DRMS) designed by the Commonwealth Secretariat which is set to replace the Commonwealth Secretariat Debt Recording and Management system (CS-DRMS). The Commonwealth Meridian, is in-built with advanced and improved functionalities to address emerging debt management requirements and takes advantage of the latest state-of-the-art technologies. The Commonwealth meridian is a comprehensive solution and promotes effective proactive public debt management.

The Government of Sierra Leone is currently using the CS-DRMS as a debt recording and management software, but has entered into an end user license agreement with the Commonwealth Secretariat U.K., for the use of the Commonwealth Meridian, to replace the CS-DRMS. The Government of Sierra Leone is committed to migrate from the CS-DRMS to the Commonwealth Meridian, for which the Commonwealth Secretariat U.K., to committed to provide the required technical and capacity building support to ensure a smooth migration.

The existing public debt management processes and setting, including, legal, institutional and policy environment, support the hosting of the CS-DRMS which will be replaced by the Meridian. The Commonwealth Secretariat in a needs assessment Mission to Sierra Leone has recommended a

business process review exercise to assess the adequacy of the existing debt management processes and environment for

The objective of the assignment to review the current business process of recording and maintaining public debt and grants data in the Public Debt Management Division (PDMD) and the Multilateral Projects Division (MPD) at the Ministry of Finance; and to recommend an improved and streamlined process for recording and maintaining public debt and grants data to ensure that data is recorded accurately.

The anticipated start date for this role is April 15, 2024. The assignment is for a period of 40 working days from the start date spread over a period of three (3) months.

The Government of Sierra Leone through the Ministry of Finance (MoF) now invites eligible consultants to indicate their interest in providing these services. Interested consultants must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.). Consultants may constitute joint-ventures to enhance their chances of qualification. **Consultant will be assessed base on their Relevant Qualification and Experience**

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development **Bank's Procurement policy dated October 2015**, which is available on the Bank's website at <http://www.afdb.org>. **MRU is under no obligation to shortlist any consultant who expresses interest.**

Interested consultants may obtain further information including the Terms of Reference (TOR) at the address below during office hours:

**Attention: The Head of procurement OR Project Coordinator,  
Project Fiduciary Management Unit (PFMU)  
13<sup>TH</sup> Howe Street, Former World Bank Office  
2<sup>nd</sup> Floor  
Freetown  
Email: [gsaffa74@gmail.com](mailto:gsaffa74@gmail.com) or [charlo\\_sc\\_2000@yahoo.co.uk](mailto:charlo_sc_2000@yahoo.co.uk)  
Tel: +232 78 585818 OR +232 76 671014**

Expressions of interest must be written in English and delivered to the address below by **12<sup>th</sup> March, 2024** at 17:00 hours local time and mention **RECRUITMENT OF INDIVIDUAL CONSULTANT TO PROVIDE TECHNICAL ASSISTANCE FOR PREPARING A DEBT MANAGEMENT BUSNIESS PROCESS REVIEW FOR THE GOVERNMENT OF SIERRA LEONE**".

Attn: Acting Team Lead  
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Freetown, Sierra Leone  
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