



**REPUBLIC OF SIERRA LEONE
REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICE – NGO SELECTION)**

Issue date: **21st March 2023**

POST-EBOLA RECOVERY SOCIAL INVESTMENT FUND (PERSIF)

Social Services Sector

RWSSI Trust Fund: **5800155001603**

ADF Grant No: **2100155030969**

Project ID No.: **P-Z1-KZ0-031**

REF: **PERSIF/ADB/CBWPE&M/CONSL/004/2023**

1. The Government of Sierra Leone has received financing from the African Development Bank (AfDB) towards the cost of the Post-Ebola Recovery Social Investment Fund (PERSIF) and intends to apply part of the agreed amount for this grant to payments under the contract for consultancy services to **build capacity in WASH Promotion, Entrepreneurship and Management.**
2. **Services to be undertaken include:**
 - Training of WASH management committees on how to manage and sustain water systems through system repair, revenue collection and provision of rules for the management of water facilities.
 - Training of WASH-In-Schools committees on sanitation, hygiene and infrastructure management.
 - Training of beneficiaries on preventive maintenance; long-term measures and systems that can be adopted to manage the inherent challenges in WASH, with a focus on enhanced community-led approaches, Leadership and management of WASH facilities.
 - Enhancing Community Knowledge on up-to-date best practices and support to WASH committees.
 - To produce a prototype and tailor-made WASH artisanship business plan that caters for community demands.

Beneficiary (individual) targets with a minimum of 30% to be female in each category.

- i) CLTS - 40
- ii) SLTS - 50
- iii) WASH Committees - 40
- iv) Community-based Artisans - 475
- v) WASH Entrepreneurs - 125

The above-indicated outputs/services are packaged under two consultancy services. This means the winning NGOs will implement and report on the aforementioned deliverables.

The Activities are grouped into lots on a geographical scale.

LOT 1: Kailahun and Kenema:

The beneficiary distribution for each title will be as follows:

- (i) CLTS: 16
- (ii) SLTS: 20
- (iii) WASH Committees: 16
- (iv) Community-based Artisans: 190
- (v) WASH Entrepreneurs: 50

LOT 2: Bombali, Port Loko and Western Rural:

The beneficiary distribution for each title will be as follows:

- (i) CLTS: 24
- (ii) SLTS: 30
- (iii) WASH Committees: 24
- (iv) Community-based Artisans: 285
- (v) WASH Entrepreneurs: 75

3. The Ministry of Finance in a capacity as the Fiduciary Agent, through the Project Fiduciary Management Unit (PFMU) now invites Consulting NGOs to express their interest in providing the abovementioned services. Interested NGOs must provide adequate and appropriate information, demonstrating that they have the required competencies, human capital and relevant experience (capacity and capability) to successfully perform the aforementioned services.

Qualification and Experience

The desired qualifications of the consulting NGO for this assignment are the following:

- Should submit updated organization profile including relevant experience and registration certificate of the organization;
- Proven experience in conducting training and ability to transfer knowledge
- Minimum five years of experience developing and implementing training programs as listed above.
- Minimum 5 years of experience in conducting training WASH Knowledge building, especially at the community level
- The Lead Trainer must possess a Master's degree in any of the following; (i) Public Health, (ii) Community Development, (iii) Water Sanitation and Development, (iv) Environmental Health or a related area of study.
- Demonstrate experiments working on donor-funded projects.
- Experience in conducting training at the local level shall be considered an advantage.
- Proposed key experts' ability to communicate and facilitate in the local language of the beneficiary community.
- The firm's experience in conducting similar or the same training in the beneficiary community.

Desirable

- Experience in Social Enterprise and Marketing Strategies
- The applying NGO should have operational experience/knowledge in the selected Districts

- Key Expert staff should be proficient in the local language in the Districts of implementation
- 4. Eligibility criteria, the establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank's Procurement Policy dated October 2015 which is available on the Bank's website at <http://www.afdb.org>. Quality and Cost Based Selection (QCBS) Method shall be used for the evaluation of proposals and selection of NGOs, post shortlisting exercise.
- 5. Interested NGOs may obtain further information / detailed TOR at the address below during office hours from Monday to Friday 10:00 am to 4:00 PM GMT.
- 6. Expression of interest must be delivered in hard copy or submitted via email to the addresses below, by **Monday April 24th, 2023** at 4:00 p.m. (GMT) and must be specifically marked **“Capacity building in WASH Promotion, Entrepreneurship and Management. - Post Ebola Recovery Social Investment Fund (PERSIF)”**.

Project Fiduciary Management Unit
Ministry of Finance
Attn: Head of Procurement
13A Howe Street Freetown
Freetown, Sierra Leone
Tel: +23276672186
E-mail: percif2019@gmail.com