



GOVERNMENT OF SIERRA LEONE

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – INDIVIDUAL SELECTION)**

Sierra Leone
Resilient Urban Sierra Leone Project (RUSLP)
Grant No.: D8420-SL
Issue date: 1st September, 2022

Assignment Title: Consulting Services for” Review of the Local Council Monitoring and Evaluation Framework and Guidelines”

GUIDELINES

Reference No.: - SL-MOFED-304162-CS-INDV -

The Government of Sierra Leone has received financing from the World Bank toward the cost of the Resilient Urban Sierra Leone Project and intends to apply part of the proceeds for consulting services towards “**Review of the Local Council Monitoring and Evaluation (M&E) Framework and Guidelines**”.

The consulting services (“the Services”) seeks to review and update the operational and regulatory framework for Local Council Monitoring and Evaluation, and the existing guidelines for M&E planning, ensuring it connects with the current status of Devolution, the National M&E Policy, Framework, Strategy and other relevant policy documents.

The assignment is expected to be undertaken within Six (6) Weeks after conclusion of contractual procedures with the consultant.

The Consultant(s) shall be responsible for: (I) the production of an updated M&E Framework for local councils linked with the national M&E Framework and other relevant documents. (ii) Develop a Local Council M&E Guideline (iii) Conduct presentations on the updated M&E framework and guidelines to relevant stakeholders.

The specific tasks required in order to fulfil the objective of the consultancy, the consultant would need to take a sample of Local Councils to:

- a) review the implementation arrangements of the current framework for Local Council M&E with a view to highlighting the key implementation challenges, and information needs for local level planning and decision-making;
- b) assess and review the list of indicators and reporting forms and develop a revised framework that incorporates additional devolved functions as stipulated in the

- National M&E Policy and other operational documents, the Medium Term National Development Plan and Annual Work Plans of local councils and devolving MDAs;
- c) develop a manual on the revised framework, and deliver an update to the M&E staff of the Decentralisation Secretariat, RUSLP and the Fiscal Decentralization Division (FDD) in particular addressing devolving sector and Local council needs;
 - d) provide the technical support on development of guidelines towards operationalisation of the M&E framework
 - e) Conduct a validation session for all relevant stakeholders;
 - f) Link the M&E framework with the newly revised Decentralization Policy and Local Government Act;
 - g) Provide technical support in developing indicators for monitoring solid waste management and re-afforestation in local councils.

The Project now invites eligible Individuals (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The minimum qualifications for the Consultant for this assignment are:

- a) Postgraduate qualification in any of the social science disciplines – statistics, demography, economics, development/development policy studies etc;
- b) Experience working on local government reform programmes as well as with decentralization of sector programmes: health, education, water and sanitation, gender, etc.
- c) Experience in the design and implementation of a local government M&E frameworks.
- d) Experience in conducting evaluations and/or research for development projects.
- e) Experience in stakeholder facilitation.
- f) Familiarity with and a good understanding of the Decentralization Programme in Sierra Leone; and
- g) Good communication and writing skills (in English).

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” November 2020 (“Procurement Regulations”), setting forth the World Bank’s policy on conflict of interest. as per paragraph 3.17 of the Procurement Regulations.

Further information can be obtained at the address below or via email request to resilienturbanslp2019@gmail.com during office hours 0900 to 1700 hours

Expressions of interest can be delivered in a written form to the address below (in person)

Project Management Unit
Resilient Urban Sierra Leone Project
1st Floor -35 Percival Street
Freetown
Attn: Procurement Management Specialist
Tel: +23278965090

OR

by e-mail to : resilienturbanslp2019@gmail.com

When submitting, please indicate *clearly in the sealed envelope* or *email subject* heading
**EOI REVIEW OF THE LOCAL COUNCIL MONITORING AND EVALUATION
FRAMEWORK AND GUIDELINES**

SUBMISSION DEDLINE is 15th September, 2022.