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**GOVERNMENT OF SIERRA LEONE**

## **EXTENSION TO REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)**

Sierra Leone  
Resilient Urban Sierra Leone Project (RUSLP)  
Grant No.: D8420-SL  
Project Id: P168608  
Issue date: 10<sup>th</sup> August, 2022

**Assignment Title: Consulting Service on a Comprehensive Needs Assessment and Roadmap for Solid Waste Management in Six Secondary Cities**

**Reference No.: SL-MOFED-293921-CS-QCBS**

The Government of Sierra Leone has received financing from the World Bank toward the cost of the Resilient Urban Sierra Leone Project and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) aims to conduct a needs assessment of the current SWM situation in Six cities of Sierra Leone: Port Loko, Koidu, Bo, Kenema, Makeni and Bonthe. The analysis will cover programs, policies, practices, and institutional capabilities for improving SWM service delivery in these cities. An important part of the analysis is to assess the capacity of relevant stakeholders (the Municipal Authorities in particular and the private sector in SWM) to provide SWM service and prepare reference documents for capacity-building interventions and infrastructure investment.

This assignment should be completed within a period of six (6) months upon contract signing

The Consultant shall

- a) Collate and review national and local level strategy documents and service delivery standard manuals, and identify the gaps that need to be addressed for the existing challenges in the selected cities;
- b) Undertake needs assessments on the status of solid waste management and provide advice and recommendations aimed at improving sustainability and performance (Refer to the Initial SWM Assessment Report of the PMU);
- c) Identify and evaluate non-technical options and alternatives to modernize the existing SWM systems;
- d) Design a minimum of three business models per city that enhance sustainability in SWM;

- e) Identify and evaluate options for improving the institutional and organizational management systems for SWM;
- f) Identify and evaluate options for ensuring financial sustainability of the SWM system including aspects related to willingness to pay, affordability, investment financing, operational costs and cost recovery, and private sector participation; Prepare a roadmap to achieve such objectives and targets which will include proposed capacity building interventions and investments, estimating costs, technical specifications, tools and means for short, medium, and long-term implementation and timing for the interventions;
- g) Design capacity building plans and activities and conduct training for technical staff, local council officials and key SWM stakeholders;
- h) Draft solid waste manuals for capacity building interventions and equipment investment; and
- i) Provide focused support, as directed by the RUSLP team and the World Bank.

Consultants should take note that the Expression of Interest must include the following information:

1. Core Business and how it is relevant to the assignment;
2. Number of years in business, both as a registered business entity and in providing services in the sector(s) that are relevant to this assignment;
3. Management structure, number of directors and total number of staff - fulltime, on contract and as associates (however, Key Personnel and their specific experiences are not evaluated at this stage);
4. Financial performance (e.g. turnover and profitability) in the last five years;
5. Enlist firm's experience. For each similar assignment undertaken by the firm, it is required to state the cost, whether it undertook the job solely, in partnership with other firms (name them and the role of your firm), and name of the client, the duration of the assignment, the number of staff/person-day(s) your firm engaged on the assignment, cost of the assignment (and cost of the project, if available), status of completeness as at time of expression of interest for this assignment, a brief scope of work for the assignment, etc.
6. Firms submitting a joint expression of interest must show information (especially on i to iii above) for each firm separate/distinct from the other(s) as, at this stage, each firm will be evaluated on its own individual merit based on the information submitted to determine its potential value addition to the partnership.

Interested firms **MUST** request for the detailed Terms of Reference (TOR) for the assignment via email request to *[resilienturbanslp2019@gmail.com](mailto:resilienturbanslp2019@gmail.com)*

The Project now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- i) Core business and years in business,
- ii) Relevant experience,
- iii) Technical and managerial capability of the firm

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" November 2020 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest. as per paragraph 3.17 of the Procurement Regulations.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Quality Cost Based Selection (QCBS) method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours 0900 to 1700 hours.

Expressions of interest must be delivered in a written form to the address below (in person)

Project Management Unit  
Resilient Urban Sierra Leone Project  
1<sup>st</sup> Floor -35 Percival Street  
Freetown  
Attn: Procurement Management Specialist  
Tel: +23278965090

**OR**

by e-mail to : [resilienturbanslp2019@gmail.com](mailto:resilienturbanslp2019@gmail.com)

When submitting, please indicate *clearly in the sealed envelope* or *email subject* heading **'EOI SWM NEEDS ASSESSMENT FOR SIX SECONDARY CITIES'**. **SUBMISSION WILL BE ACCEPTED** for this assignment by **7<sup>th</sup> September, 2022**.