

OUR VISION

To establish a quality accounting class and efficient treasury and accounting systems in the Public sector by compiling timely, accurate and comprehensive public accounts and instituting financial controls that prevent fraud and other irregularities

OUR MISSION

To receive all public moneys payable into the Consolidated Fund, provide secure custody for such moneys and make disbursements on behalf of Government in accordance with the law governing the management and control of public sector finances as well as keeping , rendering and publishing statements of the public accounts as required by law

OUR CORE VALUES

- ◆ **Professionalism**
- ◆ **Objectivity**
- ◆ **Leadership**
- ◆ **Integrity and Accountability**
- ◆ **Selflessness and Transparency**
- ◆ **Honesty and Openness**

ACCOUNTANT GENERAL`S DEPARTMENT

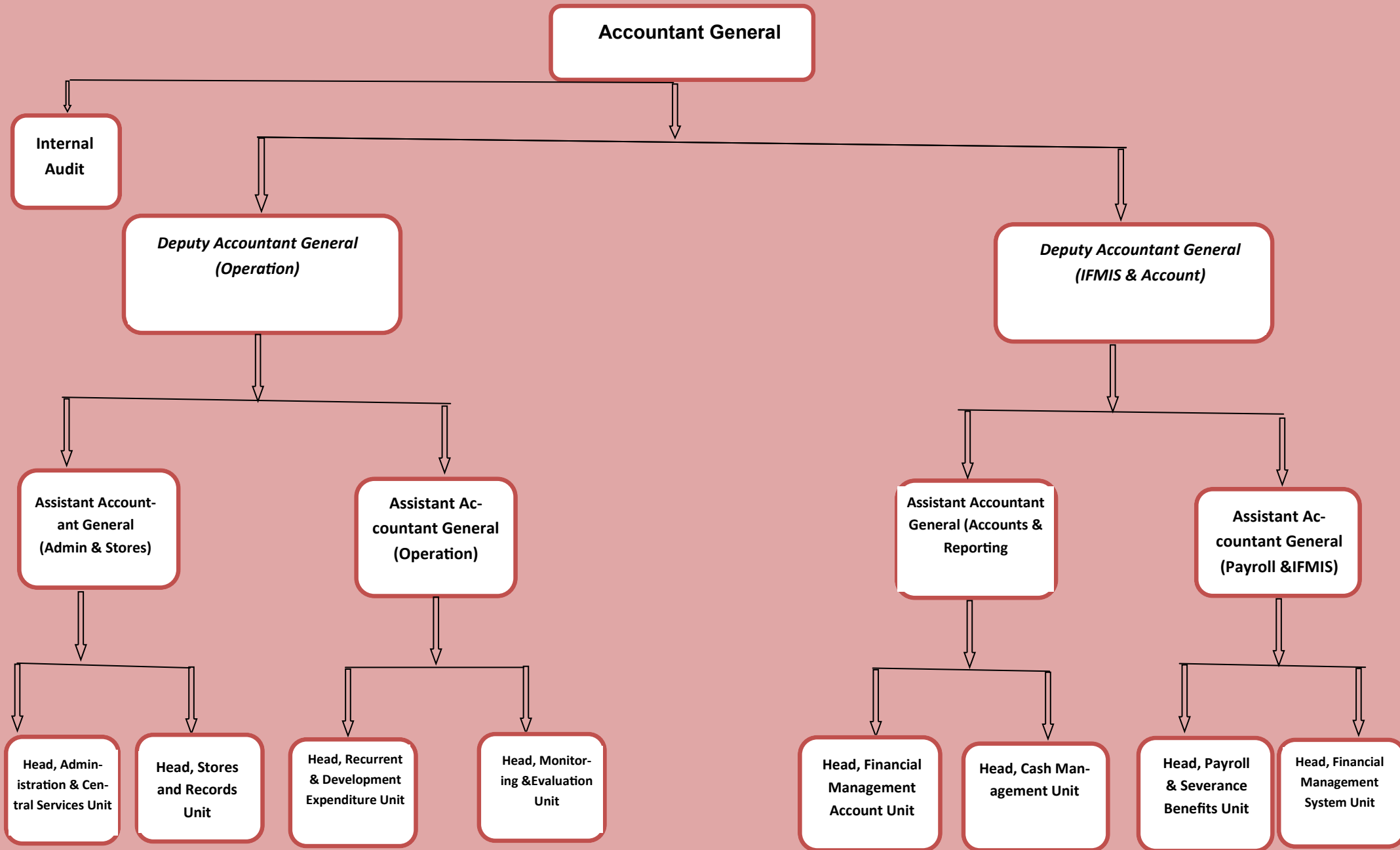
STRUTURE AND HIERARCHY OF THE ACCOUNTANT GENERAL`S DEPARTMENT

The Department is currently made up of eight (8) Units. The Operations of the Units can be mainly categorized into Administrative, transaction processing and management information.

The hierarchy of the Accountant General's Department consist of the following:

- ◆ **The Accountant General**
- ◆ **Deputy Accountant General**
- ◆ **Assistant Accountant General**
- ◆ **Principal Accountant**
- ◆ **Senior Accountant**
- ◆ **Accountant**
- ◆ **Assistant Accountant**
- ◆ **Support Staff**

ACCOUNTANT GENERAL'S DEPARTMENT
DEPARTMENT ORGANOGRAM



UNITS WITHIN THE DEPARTMENT

ADMINISTRATION AND CENTRAL SERVICES UNIT (ACS)

The Administration and Central Service unit is the backbone of the AGD. The main purpose of the ACS Unit is to ensure the efficient performance of the Units within the AGD. It acts as a connecting link between the senior management and the employees. ACS Unit provide motivation to work force and make them realize the goals of the Department, that is productivity and efficiency. The ACS Units carries out the following activities within the AGD.

STORES AND RECORDS UNIT (SRU)

The Stores and Records Unit comprises two sections namely the Stores Section and the Records Section. The stores section is responsible for the safe custody of all stores items procured for the Department, maintaining good stores recordkeeping and ensuring that the delivery of stores items is done in an effective and efficient manner. The Records Section on the other hand is responsible for the efficient management and archiving of documents that have completed their trail of use.

RECURRENT & DEVELOPMENT EXPENDITURE UNIT (R&DE)

The main objective of the Unit is to process payment vouchers for Ministries, Departments and Agencies for different payment categories based on Government allocation.

MONITORING AND EVALUATION UNIT (M&E)

The M&E Unit is being established to function as a performance management tool that facilitate the AGD to gather, disseminate and utilized information and data to improve internal operations and add value to the Department through achieve targets and innovation .The objective of this Unit is to provide quality assurance on the processes and by helping the AGD to track, analyse and report on relevant information and data throughout its operation i.e. transparency and accountability

ACCOUNTANT GENERAL'S DEPARTMENT

UNITS WITHIN THE DEPARTMENT

FINANCIAL MANAGEMENT ACCOUNT UNIT (FMA)

The main objective of the Financial Management Unit is to provide comprehensive and reliable financial statements and accounting information for management, the government and other development partners.

CASH MANAGEMENT UNIT (CMU)

This Unit is a combination of the treasury management and cash management. The purpose of the CMU is to establish more cost effective and efficient cash management practices and timely recognition of revenue and expenditures. The unit is responsible for monitoring the Treasury Single Account (TSA) and aggregating cash flow forecast data from MDAs and projects. It supports the Cash Management Committee (CMC) with forecast data for decision making.

PAYROLL AND SEVERANCE BENEFITS UNIT (P&SBU)

The main objective of the Payroll and Severance Benefits Unit is to provide timely and accurate processing and payment of salaries and other related emoluments to Government employees and agencies and payment of End of Service Benefits to retired public servants. This Unit is a combination of the Payroll and Pensions operations.

FINANCIAL MANAGEMENT SYSTEM UNIT (FMSU)

The Unit provides technical support on the operations of the Department. It coordinates, monitors, and manages the financial information systems of the Department.