



GOVERNMENT OF SIERRA LEONE

**REQUEST FOR EXRESSIONS OF INTEREST (REOI) FOR THE RECRUITMENT OF
MONITORING AND EVALUATION SPECIALIST (M&ES) FOR THE HARMONIZING
AND IMPROVING STATISTICS IN WEST AFRICA PROJECT -SIERRA LEONE
(HISWAP-SL)**

ISSUE DATE: 23rd April, 2021

SECTOR: HARMONIZING AND IMPROVING STATISTICS IN WEST AFRICA PROJECT- SIERRA LEONE

PROJECT ID No.: P169265

Background

The Government of Sierra Leone has received a grant of \$30m from the World Bank towards the cost of the Harmonizing and Improving Statistics in West Africa Project (HISWAP). The regional project will start with seven countries (Burkina Faso, Cape Verde, Cote d'Ivoire, Ghana, Liberia, Sierra Leone and Togo), but is expected to be scaled-up as many more have expressed interest to join in the future. The Project Development Objective (PDO) is to strengthen the statistical systems of participating countries and regional bodies in Africa to harmonize, produce, disseminate and enhance the use of core economic and social statistics. The PDO will be achieved through the following three components:

Component 1- is a regional component to produce harmonized tools, collect a core set of social, economic and administrative statistics while improving their quality; disseminate and facilitate use of data collected both nationally and regionally through a regional platform, Component 2 is a country-specific component to address shortcomings that are not necessarily common to all countries but that will enable NSSs to leverage regional activities, for instance, through institutional building at management level and improving human resource capacity, infrastructure and software needs, and component 3 is a project management component to oversee and supervise components 1 & 2.

The project will support the implementation of SHaSA2 initiative by AU; support the production of harmonized methodologies by the ECOWAS Commission and improve data access at the regional level. This will include: support to Household-based Surveys at the national level, support to the Core Set of Economic Statistics at National Level, support the modernization of the CPI at the national level, support the improvement of administrative data source, enhanced data accessibility and dissemination, support institutional reforms and enhance human capital. The project also supports the Government's vision for efficient management of data internally and

improved public dissemination of data by providing a comfortable work environment and ensure the safe storage of IT equipment and statistical records.

Statistics Sierra Leone is the technical implementing agency for the project while the Ministry of Finance is providing fiduciary management under the PFMU, which is coordinating day-to-day activities as well as reporting and auditing responsibilities. In this regard, the implementing agencies seek to recruit a Project Monitoring and Evaluation Specialist as part of the Project Implementation Team, to strengthen their capacity on monitoring and evaluation.

Responsibilities

The responsibilities of the HISWA in Sierra Leone Project Monitoring and Evaluation Specialist are to monitor the performance of the project against the Results Framework laid out in the Project Appraisal Document and agreed between the Government of Sierra Leone and the World Bank; validate the baseline measurements Results Framework.; participate in regional meetings with National Statistics Offices from other countries, the World Bank and other partners to further elaborate definitions and standards for reporting on the Results Framework; assist with the development of the Data Quality Assessment Framework, Data Release Calendar and User Satisfaction Index; ensure that the Annual Work Plan will promote the Project Development Objective and ensure satisfactory progress in meeting the end targets set out in the Results Framework; compile a quarterly report, providing any updates on the indicators from the Results Framework with supporting evidence.

- Support project management in effective, transparent and results-orientated management of the project.
 - Support component Directors / Managers in reviewing reports to ensure that high quality reports are submitted on time.
 - Suggest ways to facilitate data collection and flow of data within the teams.
 - Help project management and Component Directors / Managers to define and monitor additional intermediate indicators or targets as needed to.
 - Identify capacity building opportunities for Stats SL staff.
- Provide internal quality assurance of data collected under the project.
 - Work with directors / managers to develop and implement systems to monitor and enhance data quality.
 - Perform field visits as per need to ensure the quality of the data gathered by the project

Any other assignment given by the Project Coordinator

Qualification

Master's degree in Social Sciences or advanced degree in Project Management, Business, Public Administration, Accounting or Financial Management, International Development, International Relations and/or related fields.

Experience and Skills

- A minimum of 5 years professional experience in M&E related function.
- Strong analytical skills.
- Good report writing and presentation skills.
- Ability to communicate effectively.
- Ability to see and manage risks and consequences.
- Functions effectively in a team of professionals
- (Preferred) Experience working with World Bank Results Frameworks.
- Knowledge on statistics and/or economics activities as well as other related activities will be an advantage.

Reporting Requirements:

The M & E Specialist will report to the Project Coordinator and will work closely with all the other staff/specialist of the Project to ensure smooth and effective implementation of the project.

He/She will contribute to the preparation of Quarterly, Semi-Annual and Annual Project Management Reports by being directly responsible for the M&S section. In addition, the Specialist will be required to prepare or contribute to the preparation of other reports, as and when needed.

Mode of Application

All applications should be accompanied by up-to-date Curriculum Vitae and supporting documents (Note: do not send originals) with the names and addresses of three referees, one of which should be the last or current employer and addressed to:

The Team Lead
Project Fiduciary Management Unit
Ministry of Finance
13a Howe Street Freetown
Freetown, Sierra Leone
Tel: +23276672186

E-mail application as attachment (including all supporting documents)

to: **pfmuaverts2020@gmail.com**

All applications must be submitted electronically. Please indicate clearly in the email subject heading and attachment the position for which application is made.

Closing Date:

The Closing Date and time for receipt of applications is **10th May, 2021 at 11:00 am GMT.**

Only short-listed candidates will be contacted

