



**REPUBLIC OF SIERRA LEONE
REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICE – INDIVIDUAL SELECTION)**

Issue date: 4th November, 2020.

POST EBOLA RECOVERY SOCIAL INVESTMENT FUND (PERSIF)

Social Services Sector

RWSSI Trust Fund: **5800155001603**

ADF Grant No: **2100155030969**

Project ID No.: P-Z1-KZ0-031

REF: **PERSIF/ADB/TPMFI/CONSL/006/2020**

1. The Government of Sierra Leone has received financing from the African Development Bank (AfDB) towards the cost of Post Ebola Recovery Social Investment Fund (PERSIF) and intends to apply part of the agreed amount for this grant to payments under the contracts for “**the services of a Third Party Implementing Partner (Micro Finance Institution-MFI)**”.
2. The services to be undertaken include:
 - a) To establish and effectively operationalize a micro finance scheme in targeted communities in order to create an entrepreneurship and savings culture and to develop savings capacity of target population within communities;
 - b) Management of its budget, maintenance of the requisite staff and presence in targeted communities and to take care of all logistics related to the operation of the scheme;
 - c) Achievement of the results related to the microfinance scheme by providing all the required technical, managerial and administrative expertise to achieve project objectives.
3. The Ministry of Finance in a capacity as the Fiduciary Agent, through the Project Fiduciary Management Unit (PFMU) now invites eligible national institutions/firms to express their interest in providing the aforementioned services. Interested institutions / firms must provide adequate and appropriate information, demonstrating that they have the required human resource with the requisite qualifications and relevant experience (capacity and capability) and system, to perform the aforementioned services. Qualifications and Experience required are the following:
 - a) Legally licensed as a financial institution (either as a Commercial Bank or a Deposit-Taking Microfinance-DTM Institution) and must have operated for at least four years;
 - b) Must demonstrate willingness to co-invest in financial literacy training of microcredit beneficiaries to enhance their financial management skills;

- c) Must have proven experience and capacity to deliver financial literacy training to micro businesses with low literacy levels; business and financial management skills for entrepreneurs/ other value chain actors;
 - d) Having an extensive branch network/agents in the targeted districts to offer services close to the targeted beneficiaries and coordinate case management/resolution of issues arising during the micro credit scheme implementation;
 - e) Have a lending portfolio geared towards supporting the cross-border businesses.
 - f) Experience and technical expertise to deliver financial services and products adapted to the target group (small-scale traders and other value chain actors);
 - g) Must have a dedicated staff (human resources) with the relevant educational background and practical work experience in finance, accounting, grants management and micro finance related fields;
 - h) Experience with similar programmes such as social safety nets, cash transfers, cash-for-assets programmes will be an added advantage;
 - i) Proven partnership experience with other agencies to deliver micro finance services to relevant communities or localities in Sierra Leone.
4. Establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank's Procurement Policy dated October 2015, which is available on the Bank's website at <http://www.afdb.org>.
5. Interested consultants may obtain further information/detailed TOR at the address below during office hours from Monday to Friday 10:00 am to 16:00 PM Sierra Leone Time.
6. Expression of interest must be delivered in hard copy or submitted via email to the addresses below, by Tuesday November 17th 2020 at 2:00 p.m. (Sierra Leone time) and must be specifically marked "**Service of a Third Party Implementing Partner (Micro Finance Institution- MFI)**".

Addressed To:

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