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Project Fiduciary  
Management Unit  
Ministry of Finance  
13 Howe Street  
Freetown  
Sierra Leone



## GOVERNMENT OF SIERRA LEONE

### **Recruitment for the Position of Senior Project Manager to Support Freetown City Council under the Sierra Leone Integrated Resilient Urban Mobility Project.**

#### **Project Background**

The Government of the Republic of Sierra Leone (GOSL) through the Ministry of Transport and Aviation (MoTA) intends to implement the Integrated and Resilient Urban Mobility Project (IRUMP) with an investment grant from the World Bank (WB). IRUMP focuses on improving urban accessibility, resilience and safety in pilot areas and enhances institutional and academic capacity to plan and manage urban transport in the city of Freetown. The proposed IBRD/IDA/World Bank funded IRUMP will allow MoTA, their respective Agencies and the Freetown City Council to achieve and expand outcomes in three key areas: (i) comprehensive improvement of public transport services, (ii) comprehensive corridor improvements which will cover a comprehensive traffic management measures including intersection improvements, coordinated traffic lights, improvement of sidewalks for pedestrian movement, drainage etc.; (iii) provision of institutional and academic capacity building and studies for MoTA staff and management, their agencies and the Freetown City Council.

**Project Objective** - The project development objective of the IRUMP is “to improve quality of public transport, resilience and road safety in selected areas of Western Area Region and enhance institutional and academic capacity in the transport sector.”

#### **Components - The IRUMP has three main components:**

**Component 1: Enhancing Transport Services** - This component will support the enhancement of transport services in three sub-sectors: (i) public transport services; (ii) mobility services to access education centers; and (iii) on-demand mobility services, to serve key sectors for social and economic development and economic diversification.

**Component 2: Comprehensive Corridor Improvements** - This component will use an integrated and comprehensive approach to improve safety mobility for pedestrians and vehicles, and overall management of the public rights of way in selected areas of Greater Freetown. The project investments would focus on: (a) improving pedestrian infrastructure; (b) improving road conditions and rehabilitating key road sections and drainage; (c) providing traffic management, signalization, parking, and intersection improvements; (d) providing a transport operator’s terminal; and (e) addressing the needs of street traders through off-street market areas. Depending on the credit amount, the project may also finance the rehabilitation of sections of urban roads which are currently unpaved or in extremely poor condition, such as Motor Road and/or King Harman Road.

**Component 3: Institutional Capacity Building and Studies** - The activities of this component may include: (a) strengthening the ministry’s and departments’ capacity to develop a long-term vision and regulatory framework to support effective management of the urban transport system; (b) diagnosing problems with public transport and developing a comprehensive strategy to improve bus services; (c) conducting a public relations/communication campaign to educate stakeholders, schoolchildren and

the public about road-space management and road safety; (d) developing a road-safety database; and (e) supporting climate-resilient activities, for example by developing guidelines to incorporate climate and disaster resilience into road design by providing specific cost-effective requirements and good practices for slope stabilization in mountain areas of Freetown; and mapping tools for prioritization of urban transport projects using network analysis and giving consideration to climate related risks.

### **Capacity Building – Senior Project Manager**

In order to improve Freetown City’s Council capacity to better manage the delivery of projects being led by the Council to support and complement the objectives of the IRUMP project, Freetown City Council is seeking to recruit a senior project manager with responsibilities which **will include but not limited to:**

The Project Manager will report to an assigned individual within FCC and will be responsible to ensure good communications between FCC and other stakeholders in ensuring the interfaces between all work programmes proposed under IRUMP are captured and coordinated with other stakeholder groups such as the Sierra Leone Roads Authority (SLRA), Sierra Leone Road Safety Authority (SLRSA), Electricity Distribution and Supply Agency (EDSA) and Guma Valley Water Company.

#### **Key Duties and Responsibilities**

The Senior Project Manager will be a senior project management professional and will ensure general oversight and effective coordination between FCC, MOTTA and the other organizations involved with the project. The Senior Project Manager’s responsibilities will include:

1. Leading on behalf of FCC in supporting the delivery of projects related to meeting the objectives of SLIRUMP.
2. Leading initiatives to tackle and reduce on-street trading activities in the city.
3. Leading the delivery of Urban Mobility projects promoted by FCC to complement the objectives of SLIRUMP such as, developing and implementing Active Transport Schemes and Implementing Controlled Parking Zones.
4. Supporting and working consultants involved in the delivery of the Freetown Cable Car Feasibility Study and the CBD regeneration project.
5. Setting-up and coordinating stakeholder working groups for forward planning and co-ordination of works impacting on the highway network and footways within the CBD.
6. Prepare funding bids for the delivery of urban mobility related projects.
7. Implement systems for the management of project costs, schedule, risks and output specification.
8. Effective stakeholder engagement and consultation in order to achieve consensus on the project’s delivery.
9. Serve as FCC’s focal point for tracking progress of implementation and outcomes on IRUMP projects.
10. Provide monitoring and regular reports and information to FCC, the PSC, MoTA, PFMU and the World Bank.
11. Collaborate with Implementing Partners to provide technical input on procurement activities, including subcontracts for goods and civil works as per World Bank Procurement Guidelines.
12. Carry out other functions related to the Project that will, from time to time, be agreed upon between FCC and the World Bank

13. Provide support, training and development to enhance the capacity of FCC staff in the area of project management.

### **Payment and Facilities**

The Senior Project Manager shall be paid a monthly remuneration based on the terms of the contract, which would include all his/her overheads, and other work-related costs. The consultant shall be responsible for all taxes and duties including income tax applicable as per Government of Sierra Leone rules and regulations.

In case of travel requirement for project related assignments, the Senior Project Manager shall be paid travel expenses and accommodations expenses on actual basis and suitably determined subsistence allowance to cover all other costs.

Facilities to be Provided by the project during tenure of service include:

- Office space with furniture
- Telecommunication – monthly allocation of talk-time
- Email and internet access
- Required office stationery
- Photocopying facilities
- Project Documents
- Administrative Assistance

### **Relevant Experience and Qualifications**

1. Over 20 years post graduate experience in the planning and delivery of infrastructure projects in areas including of transport planning, traffic management, road safety, highways and drainage engineering.
2. Demonstrate experience of implementing significant change in the urban environment through a range of interventions, including infrastructure improvements works.
3. Ability to lead negotiations with multiple stakeholder groups including government departments, funding agencies in order to deliver corporate objectives.
4. Experience of developing international best practice solutions in tackling significant urban mobility challenges through engagement with local communities and interest groups.
5. Good communication skills, including writing reports and presenting complex problems to a range of stakeholder groups.
6. Professionally qualified project management professional with a recognised professional institution.
7. A post graduate qualification in transport, traffic or highway engineering is required
8. Over 10 years proven experience of leading teams in the delivery of multi-disciplinary projects. engineers, transport planners and technician and in setting up staff development programmes.
9. Proficient use of relevant technical software as well as Microsoft Office applications including MS Project

### **Duration of the Assignment and Performance**

The contract duration will be 12 months. The successful candidate is expected to work full time at Freetown City Council, Sierra Leone, except where situations demand travel outside the project area.

The success of the Senior Project Manager will be judged by the delivery of the Required Outputs and abiding by the agreed implementation timetable for the project components and sub projects.

**Mode of Application**

All applications should be accompanied by up-to-date Curriculum Vitae and supporting documents (Note: do not send originals) with the names and addresses of three referees, one of which should be the last or current employer and addressed to:

The Team Lead  
Project Fiduciary Management Unit  
Ministry of Finance  
13a Howe Street Freetown  
Freetown, Sierra Leone  
Tel: +23276672186

E-mail application as attachment (including all supporting documents)

to: [irumobilityproject@gmail.com](mailto:irumobilityproject@gmail.com)

**All applications must be submitted electronically.** Please indicate clearly in the email subject heading and attachment the position for which application is made.

**Closing Date:**

The Closing Date and time for receipt of applications is **Monday 9<sup>th</sup> November, 2020 at 11:00 a.m GMT.**

**Only short-listed candidates will be contacted**

