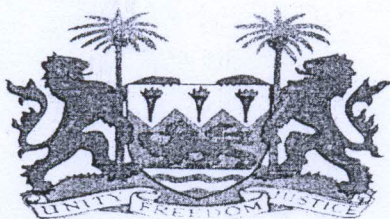


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Fiscal Decentralization Division (FDD)
8th Floor, Ministerial Building,
George Street
Freetown,
Sierra Leone

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24/9/2020
TIME 12:11 PM
23rd September 2020

GOVERNMENT OF SIERRA LEONE

TO: CHIEF ADMINISTRATORS OF LOCAL COUNCILS

LOCAL COUNCILS BUDGET CALL CIRCULAR FOR THE MTEF PERIOD 2021-2023

I am directed to present the local councils Budget Call Circular for the MTEF period 2021-2023. The purpose of this Circular is to communicate the following

1. Guidelines for preparing FY 2021 budget
2. Government Fiscal priorities for FY 2021
3. Indicative vertical budget ceilings for local councils for FY 2021
4. Indicative horizontal budget ceilings for local councils for FY 2021 for all devolved sectors and the Unconditional Block Grant (UBG)¹
5. Budget calendar for preparing and submitting FY 2021 budget
6. Forms of the budget and supporting documents
7. Specific guidelines for submitting FY 2021 budget
8. Devolved Sectors' guidelines for preparing devolved sector work plans for FY 2021 budget

In line with the above, Local Councils are required to ensure strict adherence to the budget calendar, which is detailed in this Call Circular.

By copy of this memo, Resident Technical Facilitators are requested to work with Local Councils in ensuring that timelines set for the completion of the budget process is adhered to.

Adams Sanpha Kargbo
For: Financial Secretary

- Copy: Minister of Finance (MOF)
Minister of Local Government and Rural Development (MLGRD)
Minister of Health and Sanitation
Minister of Basic and Senior Secondary Education
Minister of Agriculture and Forestry
Minister of Social Welfare
Minister of Gender and Children's Affairs
Minister of Water Resources

¹The UBG comprise of other council's admin expenses and solid waste management

Minister of Youth Affairs
Minister of Sports
Minister of Marine Resources
Deputy Minister of Finance I and II
Deputy Minister, MLGRD
Financial Secretary
Principal Deputy Financial Secretary (PDFS)
Senior Deputy Financial Secretary (SDFS)
Permanent Secretary, MLGRD
Director of Local Government, MLG&RD
Chairman, Local Government Finance Committee (LGFC)
Director, Budget Division, MOF
Director, Public Financial Management Reform Division (PFMRD), MOF ✓
Director, Decentralization Secretariat, MLG&RD
Permanent Secretaries of all Devolving MDAs
Chief Medical Officer, MoHS
Chief Education Officer, MBSSE
Chief Agriculture Officer, MAF
Chief Social Services Officer, Ministry of Social Welfare
Director-General, Ministry of Agriculture and Forestry
Director, PEMSD, Ministry of Agriculture and Forestry
Chief Engineer, Water Division, MWR
Director of Programmes, Ministry of Social Welfare
Mayors/Chairmen of Local Councils
Local Council Finance Officers
Resident Technical Facilitators, Decentralization Secretariat
Chairmen, District Budget Oversight Committees (DBOCs)

