



**GOVERNMENT OF SIERRA LEONE
PROJECT FIDUCIARY MANAGEMENT UNIT –PFMU**

Relaunch

**Consulting Services: HIRING OF A SENIOR URBAN PLANNING SPECIALIST
SL-MoFED-RUSLP-CS-INDV-FDD-04**

Issue Date: 7th May 2020

REQUEST FOR EXPRESSIONS OF INTEREST

1. The Government of Sierra Leone has received funding from International Development Association IDA of the World Bank towards the cost of Resilient Urban Sierra Leone Project and intends to apply part of the proceeds of the funding for eligible payment under the contract for the Hiring of a Snr Urban Planning Specialist through the Project Fiduciary Management Unit.
2. The Snr Urban Planning Specialist will be responsible to assist FCC, WARDC and select secondary cities in preparing and implementing spatial plans and the general discharge of town planning functions by these Local Councils.
3. The consultant will carry out the following activities:

Tasks

a. Preparation and implementation of spatial plans

- Draft requested terms of reference for contracting external planning firm(s)
- Lead Local Councils engagement with contracted planning consultancy firms,
- Lead the preparation of spatial plans for target cities,
- Lead the development of tools to monitor the implementation of spatial plans,

b. Capacity building for planning enforcement and development control functions

- Help targeted cities in identifying challenges and capacity needs in planning departments,
- Help targeted cities in conducting their mandated town planning functions,
- Lead the preparation of manuals/handbooks for use in town planning departments,
- Assist targeted councils in setting out a system to issue out and monitor building permits,
- Draft and implement a road map to help Local Councils perform development control functions,
- Assist in the institutionalization of town planning capacity development plans,
- Mentor staff in town planning departments,
- Assist the cities to participate in knowledge exchange opportunities

c. General

- Prepare any reports required by Mayors and Chairpersons in targeted Local Councils,
- Prepare any reports required under the project,
- Assist mayors and chairpersons in liaising with the World Bank regarding Project activities,

- Assist with review of any other Terms of Reference that may be required (e.g. for institutional strengthening activities),
- Assist as may be necessary on reviews of bid proposals for consultancy services and/or goods and of bid evaluation reports,
- Develop strong working relationship with all agencies and stakeholders that may be involved with the sub-projects and project implementation, ensuring smooth coordination between them,
- Help ensure compliance with the relevant GoSL and World Bank policies and guidelines,
- Provide regular oversight to staff and relevant consultants in the management of the Project Components,
- Assist in detailed monitoring and evaluation and reporting on progress in meeting sub-project indicators.

*The tasks involve long-term (2-3 months) business or training travels in the country (either Freetown, WARDC, or select secondary cities).

4. The PFMU now invites eligible consultant to indicate their interest in providing the above mentioned package of service. Interested consultant must meet the following academic and related experience requirements:

- Bachelor's and master's degree in urban planning,
- At least 10 years of solid and proven professional experience working in a city town planning department,
- Experience in a senior position in a town planning department in an African city is a must,
- Experience in conducting training is a must,
- Working knowledge and use of GIS applications desirable,
- A PhD is an added advantage,
- Experience in sub-Saharan African cities is a must,
- Fluency in English, with evidence of strong writing skills (in English),
- Ability to work with senior government officials and representatives of international agencies,
- Good interpersonal skills.

5. The assignment is estimated to be for a 1-year period, with the possibility of an extension for a longer term subject to satisfactory performance.

6. *This REoI will lead to the preparation of Short list of Consultants*

The attention of interested consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 Revised November 2017 and August 2018 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest. The Consultant will be selected in accordance with Individual Consultant (IC) method set out in the Consultant Guidelines.

7. Interested consultants may obtain **THE DETAILED TOR** via email request or any further information at the address below during office hours from 1000 to 1700 hours Monday to Friday.

Project Fiduciary Management Unit -PFMU
 Ministry of Finance - 13^A Howe Street
 Africanus House (Former World Bank Country Office)
 Freetown, Sierra Leone

Attn: The Secretariat, PFMU

Tel: +232 76-672-186

E-mail: resilienturbanslp2019@gmail.com

8. Expressions of interest must be delivered in sealed envelope accompanied by up-to-date Curriculum Vitae and supporting documents (*Note: do not send originals*) to:

The Secretariat,

Projects Fiduciary Management Unit- First Floor

Ministry of Finance -13 Howe Street

Africanus House

Freetown, Sierra Leone

Or

By E-mail as attachment (including all supporting documents)

to: **resilienturbanslp2019@gmail.com** Cc: **pfmu2018@gmail.com**

Please indicate clearly on the envelope (in the case of hard copy submission) or in the email subject heading and attachment (in the case of electronic submission) the **FULL TITLE** of the assignment for which expression is being made by 1200 hours GMT **on or before Friday 22nd May, 2020**.