



**GOVERNMENT OF SIERRA LEONE
PROJECT FIDUCIARY MANAGEMENT UNIT –PFMU
REQUEST FOR EXPRESSIONS OF INTEREST (REOI)**

**Consulting Services: HIRING OF A CONTROL PLANNER TO SUPPORT THE
SETTING UP AND EXECUTING THE BUILDING PERMIT ISSUANCE**

(SL-MoFED-145355-CS-INDV)

Date of Issue: 29th November, 2019

REQUEST FOR EXPRESSIONS OF INTEREST

1. The Government of Sierra Leone has received funding from International Development Association IDA of the World Bank towards the cost of Resilient Urban Sierra Leone Project and intends to apply part of the proceeds of the funding for eligible payment under the contract for the Hiring of a Control Planner to support the setting up and executing the Building Permit Issuance function through the Project Fiduciary Management Unit.
2. The main objective of the assignment is to assist FCC in preparing, implementing and executing the Development Control function, alongside the process of issuance Building Permits, as part of the general discharge of town planning functions by the Freetown City.
3. The consultant will carry out the following activities:
 - a) Lead in the development of the Council's Development Control policies and Bye Laws
 - b) Contribute to setting up the process of implementing a Development Control function alongside the process of issuing Building Permits
 - c) Lead in the development of Council policies with respect to land use, zoning and priority issues in controlling development taking into account other wider development and economic objectives
 - d) Represent the Council in the development of spatial plans for the Western Area Regional Plan, Freetown Structure and Local Plans
 - e) Review all planning permission on behalf of the Council and making recommendations to the Planning Advisory Group and the Planning Committee for decisions on Planning Applications
 - f) Support the training and development of planning technicians
 - g) Oversee the development and maintenance of a database of Building Permit applications
 - h) Work as part of the FCC leadership team with the Programme Manager and Chief Building Inspector in the delivering the objectives of the Transform Freetown Programme in relation to Urban Planning
 - i) Manage a team of Building and Planning Enforcement Officers ensuring good compliance with the requirements of the building code and Planning Conditions.
 - j) Set performance targets and monitor a team of Building and Planning Enforcements Officers

- k) Work as part of the leadership team with the Program Manager to deliver the objectives of the Transform Freetown Programme in relation to Urban Planning and Housing.

4. The PFMU now invites eligible consultant to indicate their interest in providing the above

mentioned package of service. Interested consultant must meet the following academic and

related experience requirements:

- a) Over 10 years relevant experience with a Local Planning Authority/ Department in the area of land use planning and development control
- b) Over 5 years proven experience of leading teams of planners, building inspectors, surveyors and technicians and in setting up staff development programs
- c) Proven experience of developing and implementing integrated land use planning policies which cut across a range of development objectives covering areas such as transport, environmental management, economic development, education and health.
- d) Good communication skills including writing reports and presenting complex problems and solutions to a range stakeholder groups
- e) Professionally qualified with a recognized professional institution representing the built environment such as town planning, architecture, engineering or surveying
- f) A post graduate qualification in town planning, building surveying, architecture or structural engineering

5. The assignment is estimated to be for a **1-year period** from the date of commencement with the possibility of an extension subject to satisfactory performance.

6. *This REoI will lead to the preparation of Short list of Consultants*

The attention of interested consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 Revised November 2017 and August 2018 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest. The Consultant will be selected in accordance with Individual Consultant (IC) method set out in the Consultant Guidelines.

7. Interested consultants may obtain **THE DETAILED TOR** via email request or any further information at the address below during office hours from 1000 to 1700 hours Monday to Friday.

Project Fiduciary Management Unit -PFMU
Ministry of Finance - 13^A Howe Street
Africanus House (Former World Bank Country Office)
Freetown, Sierra Leone

Attn: The Secretariat, PFMU

Tel: +232 76-672-186

E-mail: resilienturbansierraleoneproject2019@gmail.com

8. Expressions of interest must be delivered in sealed envelope accompanied by up-to-date Curriculum Vitae and supporting documents (*Note: do not send originals*) to:

**The Secretariat,
Projects Fiduciary Management Unit- First Floor**

**Ministry of Finance -13 Howe Street
Africanus House Freetown, Sierra Leone
E-mail: resilienturbansierraleoneproject2019@gmail.com**

By E-mail as attachment (including all supporting documents)
to: **resilienturbansierraleoneproject2019@gmail.**

Please indicate clearly on the envelope (in the case of hard copy submission) or in the email subject heading and attachment (in the case of electronic submission) the **FULL TITLE** of the assignment for which expression is being made by 1200 hours GMT **on or before 13th December, 2019.**