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Project Fiduciary Management Unit
Ministry of Finance
13 Howe Street
Freetown
Sierra Leone

GOVERNMENT OF SIERRA LEONE

REQUEST FOR EXPRESSIONS OF INTEREST

(Consulting Services – Firm Selection)

Country: Republic of Sierra Leone

Name of Project: Sierra Leone Skills Development Project

Consulting Services: Design, Development, Installation and Implementation Support of Web-based Management Information System (MIS) for Technical Vocational Education Training (TVET) in Sierra Leone

Reference No: SL-MOFED-85751-CS-CQS

Background

The Skills Development Project (SDP) is mainly aimed at enhancing the current TVET system to produce skilled youth that can be readily absorbed by the labour market or become successful entrepreneurs. The Project Development Objective (PDO) is to increase access to demand-led skills training and building the foundations for a demand-led skills development system in Sierra Leone.

During the course of the project and even beyond we should regularly collect relevant data and manage same in a modern and efficient way at the institutional level as well as the sectorial and wider macro levels. This would assist to monitor and evaluate the extent to which beneficiary institutions are working towards meeting the objectives of the project. The data will also be used by Ministry of Technical and Higher Education (MTHE), National Council for Technical, Vocational and Other Academic Awards (NCTVA) other NAYCOM, Ministry of Labour, World Bank, other agencies as well as research institutions for systems improvement, policy analysis and planning. Of particular interest is how the economy is being impacted by this project through direct and indirect youth employment as well as value addition. Hence the need to have a holistic TVETMIS system, that integrates with the on-line registration and certification system of NCTVA being developed and be operationalize in October 2019. The user- friendly system should be able to interact with similar or complimentary or relevant systems at the national, regional or international levels.

Objectives of the Assignment

The main objective of this assignment is to design, develop and operationalize a web-based MIS system with database application that will assist its users (administrators and

global clients) to send, access, analyze, process, and convert data into useful information using various search, sort, filter, and rank queries accessible both on local intranet and internet.

The specific objectives of this assignment are:

- To develop and establish fully functional computer based TVETMIS covering MTHE, NCTVA, National Youth Commission (NAYCOM), and Regional/District offices as necessary.
- To design and develop web-based as well as hand-held mobile database application for online data entry and inquiry.
- To ensure flexibility in database design to adapt/accept the changes in data that may be required in future management.
- To integrate existing systems such as certification system at NCTVA with the TVETMIS
- To ensure geographical location mapping with clear boundaries, of all universities, colleges, polytechnics and TVET institutions. Every facility within the premises of these institutions should be clearly mapped on google earth.

The detailed Terms of Reference (TOR) for the assignment can be obtained at the address given below.

The Project Fiduciary Management Unit of the Ministry of Finance now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services.

Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are: core business and years in business, relevant experience, technical and managerial capability of the firm. Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” July 2016 Revised November 2017 and August 2018 Procurement Regulations setting forth the World Bank’s policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Consultants Qualification Selection method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours between 09:00 to 16:00 hours.

Expressions of interest must be delivered in a written form to the address below (in person, or by e-mail) by **Friday 22nd November, 2019 at 11:00 GMT.**

Project Fiduciary Management Unit
Ministry of Finance
Attn: The Team Lead
13A Howe Street Freetown
Sierra Leone
E-mail: skillsdevelopmentprojectsl@gmail.com

Please indicate clearly the **Name of the Assignment** on the envelope (in the case of hard copy application) or in the email subject heading and attachment (in the case of electronic applications).