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Project Fiduciary
Management Unit
Ministry of Finance
13 Howe Street
Freetown
Sierra Leone

**GOVERNMENT OF SIERRA LEONE
MINISTRY OF FINANCE
PROJECT FIDUCIARY MANAGEMENT UNIT**

**Recruitment for the Position of Economist for the Sierra Leone Skills
Development Project.**

1. Background

The GOSL is implementing the World Bank Funded Skills SDP. The Project aims to enhance productivity and improved employment opportunities for youths through improvement in the TVET Sector by introducing demand-driven programmes, systems strengthening and skill development systems that rhymes with the labour market. The project aims to build capacity of relevant Government Agencies, Education and Training Institutions, Learners, Workers and Employers. This will improve the market relevance and effectiveness of the TVET system with the following interrelated outcomes:

- i. System strengthening
- ii. Capacity enhancement of training institutions
- iii. Build and strengthen the private participation in the TVET system.

Under outcome one (1) the project will enhance the information systems within the NCTVA, MTHE and other Agencies. The EU/GIZ-Support to TVET in Sierra Leone, the NCTVA is receiving support for the establishment and operationalization of the Communication Platform. On the 15th July 2019, NCTVA launched the communication Platform and has been with the problem of efficient in using the site. The site will provide employment information for the active job seekers.

The Skills Development Project (SDF) is mainly aimed at enhancing the current TVET system to produce skilled youth that can be readily absorbed by the labour market or become successful entrepreneurs.

Within the context of an integrated MIS to be hosted by NCTVA, high quality and relevant data, at the institutional level as well as the sector and wider macro levels will be regularly collected, processed and managed in a modern and efficient way. This would assist us to monitor and evaluate the extent to which beneficiary institutions are working towards meeting the objectives of the project. The data will also be used by MTHE, NCTVA other MDA's, World Bank, other agencies as well as research institutions for systems improvement, policy analysis and planning. Of particular interest is how the economy is being impacted by this project through direct and indirect youth employment as well as value addition. Already the NCTVA has a Communication Platform and an on-line registration and certification system to be operational this October. Both systems are being supported by the EU/GIZ project. The proposed user- friendly system should be able to interface with similar or complimentary or relevant systems at the national, regional or international levels. The system should generate among others statistical reports, contribute to annual sector wide report on TVET and higher education. If the site school perform this role, it must provide information for the job seeker and the Human Resource must be able to advertise on this site.

The collection, management and analysis of TVET data will require one Economist with specialty or experience in Labour.

2. Responsibilities

- a. Work with MTHE TVET Directorate, Policy, Research and Planning , Technology and Innovation, M&E, NCTVA and other stake holders to determine the data that will be required for systems improvement, policy analysis and planning at institutional, sector and macro levels
- b. Determine the data required for the generation of the data in (a) above
- c. Develop templates for the submission or collection of data in (b) above
- d. Develop systems for the processing and management of data in (c)
- e. Develop systems of analyzing and reporting for systems improvement, Planning and Policy Analysis
- f. Support in the design of data capture systems etc
- g. Monitoring of individuals, organizations and employment statistics to make improvements in NCTVA processes or take corrective action.
- h. Determine how the NCTVA/MHE/ Training Institutions will interact with the labour market and how changes in conditions, operations in the economy will affect employment outcomes for graduates.
- i. Identify measures and indicators of performance and actions needed to improve or correct performance of the TVET system visa this the labour market
- j. Study economic, statistical and employment data in key sectors such as construction, mining Agriculture Tourism etc.
- k. Develop economic guidelines and standards used in forecasting trends and formulating economic policy as it relates to youth employment.
- l. Formulate recommendations, policy, or plans to solve labour related economic problems and to interpret market trends.
- m. Develop a quality assurance system and advice on a system for data security
- n. Organise training for those involved in the above.
- o. Support the SDF management with Data
- p. Ensure systems compatibility with relevant national and international systems such as ECOWAS within the framework of the project.
- q. Support MTHE and SDF in providing data for educational planning and policy analysis
- r. Support the design, implementation and analysis of education and employment surveys on request
- s. Any other duties and responsibilities as may be deemed necessary by MTHE and NCTVA

2.1. Scope of Work

Develop work plan and design methodology for the collection, analysis, interpretation and presentation of Data on

(a) TVET in Sierra Leone for example:

- Accredited TVET Institutions per district per region
- Student enrolment by level/gender/programme.
- Student pass rates at NCTVA examinations
- Teachers by Institution, Qualification, Specialization, gender etc

(b) Employment trends in the economy especially in selected sectors, for example:

- Construction
- Tourism
- Agriculture
- Fishing
- Mining, etc

- (c) Trends Medium and small scale Enterprises growth trajectories and distiches to system development, Technology values addition and TVET man power.
- 2.1.2 Analyse trends within the education sector with specific reference to the sectors under this project.
- 2.1.3 Analyse employment trends in the selected sectors, identify challenges and obstacles to the growth and development.
- 2.1.4 Develop Training Plan for NCTVA/MTHE/MLSS/Institution staff and enumerators and implement same.

3. **Qualifications and Experience**

3.1 **Academic Qualification**

A Minimum of Master's Degree in Economics or related field.

3.2 **Experience and Competencies**

- Minimum of five(5) years of progressively responsible experience in labour data analysis involving the manipulation, combination, and analysis of complex datasets to support data-driven decision making:
- Experience in labour data coordination and analysis projects;
- Experience in using statistical and analytic software such as e-views, R, Stata, SAS, or SPSS.
- Proven project management skills in data collection and analysis and ability to meet time lines for multiple projects.
- Demonstrated abilities to synthesize and interpret data analysis findings for technical and non-technical audiences.
- Experience with national datasets, particularly those maintained by Government including the Statistics - Sierra Leone and other Governmental agencies.
- Experience with predictive model and/or survey design and analysis.
- Significant experience collaborating with others for purposes of identifying, defining and solving unemployment problems.
- Capacity to work effectively within the context of the education and labour sectors.
- Knowledge of the mission and strategic focus of the TVET Sector.

Duty Station – NCTVA, Freetown, Sierra Leone

Language – English

Duration – 15 Months with possibility of extension base on output.

Mode of Application

All applications in writing should be accompanied by up-to-date Curriculum Vitae and supporting documents (Note: do not send originals) with the names and addresses of three referees, one of which should be the last or current employer and addressed to:

The Head of Procurement

Project Fiduciary Management Unit

Ministry of Finance

13a Howe Street Freetown

Freetown, Sierra Leone

Tel: +23276551154

or

By E-mail application as attachment (including all supporting documents)

to: **skillsdevelopmentprojectsl@gmail.com**

Please indicate clearly on the envelop (in the case of hard copy application) or in the email subject heading and attachment (in the case of electronic applications) the post for which application is made.

Closing Date:

The Closing Date and time for receipt of applications is **Friday 1st November, 2019 at 2:00pm GMT.**

Only short-listed candidates will be contacted