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Project Fiduciary
Management Unit
Ministry of Finance
13 Howe Street
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**GOVERNMENT OF SIERRA LEONE
MINISTRY OF FINANCE
PROJECT FIDUCIARY MANAGEMENT UNIT**

**Recruitment for the Position of Data & Monitoring & Evaluation Officer for the
Sierra Leone Integrated Resilient Urban Mobility Project.**

1.0 INTRODUCTION

The Government of Sierra Leone through the Ministry of Transport and Aviation (MoTA) has received IBRD/IDA/World Bank Grant facility to be used for implementation of the Sierra Leone Integrated Resilient Urban Mobility Project (SLIRUMP). Urban mobility issues in Freetown are a result of the difficult economic and political environment, the inability to keep pace with the growing demand, and decades of neglect. It will take many years to address the underlying problems in a sustained manner. The way forward will focus on testing and scaling up pilot solutions and building capacity to ensure the sustainability of results. Following this logic, the objective of this proposed multiphase programmatic urban transport project is two-fold: first, to pilot short-term remedies in order to obtain immediate relief and demonstrate the value of good management of existing infrastructure, efficient implementation, and good coordination across multiple departments and agencies within the government; and second, to build institutions, develop appropriate policies and regulations, and identify arrangements to strengthen the delivery of public transport services and climate resilience. The project will finance studies and training to strengthen the capacity of government agencies and departments and support the development of laws, regulations and frameworks for the sustainable delivery of urban transport services. It is expected that the lessons from the project will enable the government to incrementally scale up interventions to a wider area over time.

2.0 Project Development Objective

The Project Development Objective (PDO) is to improve quality of public transport, address climate resilience, improve road safety in selected areas and enhance institutional capacity in the transport sector.

3.0 PDO Level Indicators

The proposed key results indicators are: (i) Users satisfied with public transport service at targeted corridors; (ii) People benefited from improved resilient roads; (iii) Road traffic crashes involving vulnerable users along priority corridors; (iv) Development and adoption of framework for a single regulatory body for urban transport.

4.0 Components

4.1 Component 1: Modernization and Professionalization of Public Transport Services, including informal private operators. This component will finance the enhancement of public transport services in Freetown, with a focus on MFD in the sector. It will support the introduction of reliable, quality bus services along selected corridors in Greater Freetown.

4.2 Component 2. Strategic Resilient Mobility Investments

This component will finance physical investments to improve access, resilience and road safety. The identification and prioritization of investments use the results of the state-of-the art region-wide spatial analysis that integrates sectoral (education, health, agriculture, tourism), climate resilience (flooding and landslides), and socioeconomic data (poverty and excluded groups) to identify investments that will boost social and economic inclusion, climate resilience, and the city's competitiveness.

4.3 Component 3. Building Human Capital and Institutional Capacity

This component will finance knowledge development and institutional and academic capacity-building activities in the following areas

Institutional and Stakeholder's Capacity: strengthening the capacity of ministries and other institutions to develop a long-term vision, strategic plan and regulatory framework to support effective management of the transport system; studies to support an urban mobility plan and prioritized investment plan and parking policy; capacity building in the operationalization of the MFD agenda for the provision of transport infrastructure and services; capacity building in road safety, including enhancement of the road safety database; and enhancement of climate resilience in the planning and management of transport infrastructure and services

5.0 Objective of the Assignment

The Data and Monitoring and Evaluation Officer will support the Project Manager in the overall administration, monitoring, evaluation and coordination of components implementation, ensuring that all components are being implemented effectively and in a timely manner in accordance with the implementation plan.

6.0 Duties and Responsibilities:

The overall responsibility of the Data and Monitoring and Evaluation Officer is to execute the full scope of the services as detailed below.

1. Responsible for the monitoring and evaluation of all projects within the Ministry.
 2. Responsible for initiating systems for **monitoring** and **evaluation** to assist develop the infrastructure needs within the transport sector.
 3. Shall monitor the strategic institutional program planning and development.
 4. Shall set-up a data base for the transport sector in general and SLIRUMP in particular;
 5. Shall ensure that there exist an effective monitoring and evaluation system to ensure continuity of institutional systems;
 6. Shall monitor the implementation of all systems and procedures and propose amendments/changes when the need arises.
 7. Shall work to ensure the smooth and unhindered implementation of all project components;
- Ensure that project implementation is in compliance with the stipulations of the project agreement;
 - Preparation of quarterly Project Status Report (PRS) for review by the Ministry of Transport and Aviation/Steering Committee and the Permanent Secretary.

- Ensure the performance of all specialized transport related surveys, studies and feasibility studies and analysis as required.
- Direct the preparation of transport infrastructure strategic plan for the Ministry and Transport Sector.
- Prepare proposals for various feasibility studies to be funded by Development Partners;
- Ensure that projects listed in various transport study documents are planned for and implemented.
- Link with the Parasternal entities and other ministries to coordinate and implement projects and policies.
- Assist in the preparation of the Managerial Matrix and Performance Tracking Table (PTT) as requested by the Chief Minister State House;
- Carry out any other related duties as may be directed by the Project Manager.

7.0 Qualifications

Data and Monitoring and Evaluation Officer shall have obtained a relevant Master of Science Degree in Business Administration, Economics, Accounting, Public Administration or related field.

He/she must have attained a minimum of twelve (12) to fifteen (15) years of practical experience in the areas of monitoring and evaluation of multi-discipline projects, institutional planning and development and accounting systems and data analysis and application.

8.0 Duration

The target period for the start of the service will be December, 2019. It is anticipated that the scope of this service will be one year from contract signature renewable annually based on performance.

9.0 Duty Station

The duty station shall be at the Transport Infrastructure Development Unit, Ministry of Transport and Aviation, 7th Floor Youyi Building, Brookfields, Freetown Sierra Leone with provision for travelling to project sub-project locations.

Mode of Application

All applications in writing should be accompanied by up-to-date Curriculum Vitae and supporting documents (Note: do not send originals) with the names and addresses of three referees, one of which should be the last or current employer and addressed to:

The Head of Procurement

Project Fiduciary Management Unit
 Ministry of Finance
 13a Howe Street Freetown
 Freetown, Sierra Leone
 Tel: +23276672186

or

By E-mail application as attachment (including all supporting documents)

to: **irumobilityproject@gmail.com**

Please indicate clearly on the envelope (in the case of hard copy application) or in the email subject heading and attachment (in the case of electronic applications) the post for which application is made.

Closing Date:

The Closing Date and time for receipt of applications is **Friday 1st November, 2019 at 4:00pm GMT.**

Only short-listed candidates will be contacted