

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

SIERRA LEONE

***NAME OF PROJECT:* Strengthening Community Mobilization and Local Council Service Delivery in the Post-Ebola Context**

Loan No./Credit No./ Grant No.: **P155339**

Assignment Title: To engage CSOs to facilitate the participatory budgeting intervention

Reference No. (as per Procurement Plan): SL-MOFED-107542-CS-CQS

The Government of Sierra Leone has received financing from the World Bank toward the cost of Strengthening Community Mobilization and Local Council Service Delivery in the Post-Ebola Context, and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) is to undertake social sensitization activities that will promote social cohesion, resilience and support the Participatory Budgeting processes in the pilot localities. The CSO will be expected to Participate in a Training of Trainers on the PB process, facilitation, mentoring and coaching support, needs assessment, prioritization, preparation of simple project budgets. Work with the relevant officials of the Local Councils to pilot the PB process. This will include the training of Ward Committees, provision of coaching and mentoring support, rolling out of the training to target community groups and conducting the community-based needs assessment, prioritization and costing activities; Supporting communities in the voting process and prioritization of needs; Mobilize citizens and document beneficiary numbers by sex; support and participate in Information, Education and Communication activities as will be required in implementing the PB; and support all activities geared towards mainstreaming gender in the implementation of the initiative.

The implementation period will take 12 months and the expected start date of assignment is July 2019.

The detailed Terms of Reference (TOR) for the assignment can be obtained on the address stated below or on **www.mof.gov.sl**

The Project Fiduciary Management Unit –PFMU of the Ministry of Finance now invites eligible CSOs to express their interest in providing the Services. Interested CSOs should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria are that participating CSOs will be chosen based on prior involvement in addressing EVD and adequate capacity on psychosocial support. The capacity of the CSO will also be assessed to determine whether it has the required manpower, institutional and management set-up and logistical capacity to effectively undertake the assignment. The CSO will have to provide evidence of its legal status and profile indicating its activities and having been in the core business for a minimum of four years. The CSO will provide general experience working as a firm, specific experience in relation to the assignment, technical and managerial capability to be able to smoothly undertake the assignment. Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 ,November 2017 and August 2018 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest In addition, please refer to the following specific information on conflict of interest related to this assignment: Consultants shall not be hired for any assignment that would be in conflict with their prior or current obligations to other clients, or that may place them in a position of being unable to carry out the assignment in the best interest of the borrower.

CSOs may associate with other CSOs to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with **Consultants Qualification Selection method** set out in the World Bank's Procurement Regulations for IPF Borrowers (July 2016, Revised November 2017, Revised August 2018)

Further information can be obtained at the address below during office hours during office hours from 09:00 to 16:00 hours Mondays to Fridays, except for Public Holidays

Expressions of interest must be delivered in sealed envelopes marked "**Consultancy Service to engage CSOs to facilitate the participatory budgeting intervention**" or E-mail application as attachment (including all supporting documents) to: pfmu2018@gmail.com to the address below by **14:00 hours GMT on Monday 24th June , 2019.**

*The Project Secretariat
Project Fiduciary Management Unit –PFMU
Ministry of Finance
1st Floor, Africanus House
13 Howe Street
(+232) Freetown. Sierra Leone*

